



ST. JAMES' CE FIRST SCHOOL

# CHARGING POLICY

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## St. James' CE First School, Alderholt Charging Policy

**We are all God's family,  
And we will try our best,  
To live and love and learn with others,  
As Jesus taught us.**

***St. James' is a Rights Respecting school and will ensure no child or adult, regardless of gender, race, religion, ability or disability will be discriminated against.***

### **Article 26**

*The Government should provide extra money for the children of families in need.*

### **Article 28**

*All children and young people have a right to a primary education, which should be free.*

***St. James' is a Rights Respecting school and will ensure no child or adult, regardless of gender, race, religion, ability or disability will be discriminated against.***

## **1 Introduction**

- 1.1** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.
- 1.2** We believe that through this policy we will ensure 'excellence & enjoyment' and meet the requirements of the 'Every Child Matters' agenda.

## **2 Voluntary contributions**

- 2.1** When organising school trips or visits, which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip or visit. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- 2.3** The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
  - Visits to museums;
  - Sporting activities which require transport expenses;
  - Outdoor adventure activities;
  - Visits to the theatre;

- Performing visitors;
- School trips in the UK and abroad;
- Musical events;
- Dorset Life Bus.

### **3 Residential visits**

- 3.1** If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do make a charge to cover the costs of board, lodging and optional specialist tuition. Parents who are in receipt of free school meals are asked to contribute towards the visit. Voluntary contributions may also be asked for relating to the residential visit.

### **4 Music tuition**

- 4.1** All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2** There is a charge for individual or group music tuition if this is not part of the National Curriculum.
- 4.3** Peripatetic music teachers teach individual or small group lessons. A charge is made for these lessons. No child would ever be excluded from having music tuition for financial reasons. Parents in receipt of state benefits may speak in confidence to the Headteacher to discuss these fees and how the school can help. Parents and carers receive information about additional music tuition at the start of each academic year.
- 4.4** Parents will not be given refunds for missed lessons, unless the teacher has been unable to attend or make up the missing lesson.

### **5 Milk**

- 5.1** The milk scheme provides free school milk to all under fives. Parents must apply for milk directly to the scheme. Forms may be collected from the school office. There is a charge for milk for over fives.

### **6 After School Sports Clubs**

- 6.1** The school offers additional sports coaching after school. Qualified coaches, who are not a member of the school staff, run and organize these sessions. There is a charge for these sessions.

### **7 Coaches**

- 7.1** We normally charge children if they are transported by coach to an extra-curricular activity. However, we use these charges only to cover the expenses of the trip, and not to make a profit.

### **8 Breakfast Club**

- 8.1** The school offers a breakfast club each morning before school begins. There is a charge for using this service. No child would be excluded from breakfast club for

financial reasons. Parents or carers are asked to speak in confidence with the Headteacher should financial support be required.

- 8.2** Charges are set to ensure all related costs are covered. The Breakfast Club is provided by the school as a service and not as a profit making concern.

## **9 Out Of Hours Care and After School Club**

**9.1** The school offers an after school club Monday, Tuesday and Wednesday after school which runs until 5.00pm. There is a charge for using this service.

**9.2** Charges are set to ensure all related costs are covered. The After School Club is provided by the school as a service and not as a profit making concern.

**Agreed and Adopted By St. James' Governing Body November 2017**

**Next Review Date November 2018**