

Parent Council Action Plan – November 2016

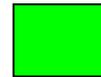
Created by analysing the Annual Questionnaire

St James' CE First School

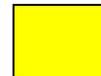
Clare Hewitt and members of the Parent Council

Action Plan Review Key

Autumn Term 2016



Spring Term 2017



Summer Term 2017



All stakeholders to use highlighting key to annotate Action Plan as actions are achieved and reviewed.

To analyse the annual questionnaire (July 2016) and identify areas to improve and develop		Success criteria:
<p>RRS Links</p> <p>Article 12 (Respect for the views of the child): Children have the right to say what they think should happen and have their opinions taken into account.</p> <p>Article 13 (Freedom of expression): Children have the right to get and share information, as long as the information is not damaging to them or others.</p> <p>Article 17 (Access to information; mass media): Children have the right to get information that is important to their health and well-being. Governments should encourage mass media – radio, television, newspapers and Internet content sources – to provide information that children can understand and to not promote materials that could harm children.</p> <p>Article 28: (Right to education): All children have the right to a primary education, which should be free.</p> <p>Article 29 (Goals of education): Children’s education should develop each child’s personality, talents and abilities to the fullest.</p>	<p>Ofsted Links</p> <p>Excellent policies underpin practice that ensures that pupils have high levels of literacy, or pupils are making excellent progress in literacy.</p> <p>The school has highly successful strategies for engaging with parents to the benefit of pupils, including those who find working with the school difficult.</p> <p>Parents, staff and pupils are unreservedly positive about both behaviour and safety. Pupils are keenly aware how good attitudes and behaviour contribute to school life, adult life and work.</p>	<p>Home Learning is widely understood and completed to a high standard.</p> <p>Home Learning is differentiated and carefully planned to engage all groups of children and is consistent across the school.</p> <p>Progress of pupils is shared more readily with parents throughout the year.</p> <p>Parents feel confident in supporting the Home Learning tasks and understanding the progress of their child (ren).</p> <p>Parents recognise the reward system in school and support this with their child(ren).</p> <p>There is consistency of a positive reward system in school.</p> <p>Parents/carers are regularly invited in to school to share in Worship and celebrate their child’s achievements.</p> <p>Pupil’s understand the school expectations, which are consistent, and are readily prepared for their move to Year 5 and beyond.</p>

Actions:	Date completed	Lead person	Outcome	Resource costs	Monitoring systems	Status
Priority area one: Home Learning						
Share expectations of Home Learning with parents through a workshop	Spring Term 2017	JH/KC	<p>Parents have a greater understanding of HL expectations and strategies to support their child(ren).</p> <p>HL tasks are completed to the pupils best ability and these are well supported by adults.</p>	None	<p>Workshop feedback form</p> <p>Informal feedback through discussions and completion of HL tasks</p> <p>Parent Council minutes</p>	
To develop the communication of HL tasks to children and parents, through clear descriptions and examples.	<p>Spring Term 2017</p> <p>On going</p>	<p>JH lead</p> <p>All teachers</p>	<p>Staff meeting with staff to share expectations and good practice.</p> <p>Scrutiny of HL in place termly.</p> <p>HL is clear and well understood by parents/carers and children.</p>	-	<p>Home Learning books</p> <p>Staff meeting minutes</p> <p>Website</p>	
To develop the tasks that are sent home to ensure clear differentiation and range of activities, for example, maths, theme, literacy etc.	<p>Analyse late Spring Term</p> <p>Summer Term changes</p>	<p>JH lead</p> <p>All teachers</p>	<p>There will be a range of tasks on offer that cater for all children as learners.</p> <p>Tasks are well matched to pupil need.</p> <p>Parents/carers and children are motivated by the tasks set.</p> <p>Choice of tasks for some activities, for example, Art, DT, Literacy, ICT (once a term?)</p>	-	<p>Staff meeting minutes</p> <p>Scrutiny feedback</p> <p>HL books</p>	

Actions:	Date completed	Lead person	Outcome	Resource costs	Monitoring systems	Status
To update the HL policy and place on to the website.	Spring Term 2017	JH	Parents will have access to the school policy and be clear on expectations.	-	Governor minutes Parent council minutes Website	
To engage and encourage children to complete their Home Learning regularly and to a high standard.	Autumn Term 2016	All staff Pupils	To develop a strategy in class to reward Home Learning, from example, Home Learner of the week.	-	Home Learning books Class Displays Talking to pupils	
To investigate HL support guides/videos on the website to support parents. Add on PowerPoint slides of workshops for families to access.	Summer Term 2017	JH/BS	Parents will have access to support to enable them to help their children complete HL tasks to a high standard.		Website HL books	
<i>Priority Two: Pupil progress is clearly shared with parents/carers</i>						
Develop use of School Pupil Tracker with parents during consultations to allow sharing of targets in relation to progress.	From Spring Tem 2017 On-going	JH CH to support	Parents have a greater understanding of their child's targets and progress over the course of the academic year.	-	Parent consultation and discussion Parent Council minutes	
Mid term progress review shared with parents through an informal report from Pupil Tracker. This to be distributed prior to the Spring parent consultation.	Spring 2017	JH CH to support	Parents have an understanding of their child's progress, in relation to their targets, over the autumn term. Parents are clear about next steps to support their child's progress.	-	Parent consultation and discussion Parent Council minutes Annual questionnaire	

Actions:	Date completed	Lead person	Outcome	Resource costs	Monitoring systems	Status
To develop assessing and monitoring strategies to look at reading and spelling ages of particular pupils with a mind to assess all pupils from September 2017.	Spring 2016	JH KC	To clearly identify pupils spelling and reading ages and support/extension as required. To link this with pupil progress and strategies in place.	Cost of possible programmes?	Reading and Spelling ages Parent/carer feedback	
To share the change in assessment in line with the new curriculum and how assessment without levels will take place.	Spring Term 2017 in preparation for report writing	JH/KC CH to support	Parents to fully understand assessment procedures in school, in line with national changes in the curriculum and assessment. 'Levels' and expectations to be made clear on all documentation that goes home to parents.	NCT to prepare assessment and workshops.	Workshop evaluation forms Parent consultations Parent council minutes	
To update the resources and shared reading areas/library.	Spring 2017	JH/CH	To have easy access to a wide range of good quality reading materials that are carefully matched to need. To have ipads readily available for pupils to use within their learning.	Fundraising money £2,500 grant £650 Chapel Fundraising	Feedback Books and areas	
To share pupil work more readily with parents so this is reflected in discussions regarding progress and levels.	Spring Term 2017	JH	Parents to have the opportunity to look at their child's work throughout the year; such as Look and See, specific planned days for sharing work. Parents to have the opportunity to celebrate with their child and recognise next steps in relation to discussions on targets and progress.	-	Informal discussions Parent council minutes Annual questionnaire	

Actions:	Date completed	Lead person	Outcome	Resource costs	Monitoring systems	Status
Priority Three: To develop a positive ethos and consistent behaviour management strategies alongside parents/carers to celebrate children's learning and hard work.						
To use Dojo points across the school, linked to the school ethos/vision to promote good behaviour.	By October 2016	CH	To have a clear and consistent strategy across the school to promote good behaviour and rewards for learning. For parents/carers to understand the whole school system and use it to reward/support their child(ren) alongside the school.	£150 for prizes and resources	Behaviour/ethos across the school Parental engagement	
Play and lunch routines to be consistent across the school to promote a calm and sociable atmosphere.	Spring Term 2017 December 2016 September 2016	CH School Parliament FSJ	Playtimes to have structured play activities that are led by pupils as play leaders. Equipment to be fit for purpose and well stored. Lunchtime to be organised into two sittings with a carefully planned swap over time.	£200 for new equipment	Calm and well organised playtimes School Parliament feedback Annual questionnaire feedback 2017 Parent Council feedback & minutes	
To ensure the Year 4 pupils are well prepared for their transition to Middle School	January 2107	JH BS Parent Council	For pupils in Year 4 to have a home/school planner to encourage independence and a greater sense of responsibility.	£400 for planners Year 4 enterprise activity?	Year 4 feedback Parent council minutes	
To ensure all pupils are well presented and proud of their school and their school uniform.	January 2107	JH Parent Council	All pupils to be dressed according to the school uniform policy. Uniform quality to be of a good standard.	None	School uniform policy in place and followed by parents/carers	

Actions:	Date completed	Lead person	Outcome	Resource costs	Monitoring systems	Status
To develop the school pupil voice, in line with British Values and Unicef Rights of a Child.	Groups set up in September 2016. On-going	CH/JH KC CA Pupils	For a School Parliament, Eco Warriors and RRS Ambassadors to be in place. For pupils to feel valued and to have their ideas listened to. Range of activities/events in place that are run by the set groups and are linked to core values and ethos.	None	School displays School ethos Minutes of meetings Events/activities that take place in school RRS Level 2 achieved. Eco Flag achieved	
To develop effective communication between the school and home to encourage a greater working partnership.	On-going	CH/JH KC CA FSJ Parent Council	Regular newsletters from the HT, School groups, FSJ and Parent Council.	None	Newsletters sent out to families regularly Parent Council minutes Annual questionnaire feedback	
To regularly invite parents/carers to Worship times within the school and to ensure all know about this and are keen to attend.	January 2107	JH KC Parent Council	Family members regularly attend Worship times. Worship times are a key community event.	None	Worship times Annual questionnaire feedback	

Ongoing evaluation